

COMMITTEE MEETING MINUTES



ILLAWARRA METALLURGICAL COAL COMMUNITY PARTNERSHIP PROGRAM

LOCATION:	Menangle Rural Fire Service Station / Microsoft Teams
MEETING DATE:	13 May 2021
ATTENDEES:	Amanda Silarski (AS) Alexandra Szalla (ASz) Max Strassmeir (MS) Christine Towndrow (CT) Shamika Almeida (SA) <i>via Microsoft Teams</i> James McFarlane (JM) Kim Chapman (KC) Matthew Deeth (MD) David Stimson – guest NSW RFS (DS)
APOLOGIES:	Noleen Jessup (NJ) Shane Boladeras (SB) Kim Chapman (KC) Daryl Chipperfield (DC)
1	WELCOME/APOLOGIES AND ACKNOWLEDGEMENT TO COUNTRY
	AS opened the meeting at 6:20pm and noted apologies from NJ, DC, SB and KC. AS provided the Acknowledgement to Country “Illawarra Metallurgical Coal would like to acknowledge the Traditional Owners of the land on which we meet this evening, the Dharawal People, and pay our respects to Elders, past, present and emerging.”
2	PREVIOUS MEETING MINUTES
	Committee meeting minutes from the previous meeting held 11 March 2021 were accepted. Moved MS, seconded JM. Updates on actions was provided: <ul style="list-style-type: none"> AS requested David Stimson from the Regional Fire Brigade present the application at this meeting. AS confirmed Cawdor Public School was included in the final donation to Life Education, and ASz had completed the South32 compliance approval process for the donation. The Committee was pleased with this. AS advised plans had progressed slightly on the end of year celebration. The Wollongong Science Space is being investigated as a potential location. MD provided AS a contact for the Douglas Park P&C at the May 2021 meeting. AS received clarification from South32 regarding the Committee’s ability to review applications from religious community groups and emailed to the Committee. AS provided a copy of the new grant application form to the Committee for viewing at the May 2021 meeting.
3	WEATHER STATION PRESENTATION – NSW RURAL FIRE SERVICE

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- DS from NSW Rural Fire Service (RFS) presented an application on the proposed Weather Station at the South32 West Cliff Colliery site to the Committee.
- DS advised the Committee that NSW RFS would like to formally withdraw their application for the portable weather station, instead seeking \$20,000 of funding for a permanent Automatic Fixed Weather Station. This weather station will provide much needed data that is currently not being captured in the Appin region. The data will be available to the public via the Bureau of Meteorology website
- DS advised the donation would cover the purchase and install of the weather station, with NSW RFS completing all ongoing maintenance and calibration activities.
- AS questioned if NSW RFS was contributing its own funds to this project or seeking other community grants. DS advised that the NSW RFS would complete all required maintenance of the weather station and potentially provide a portion of the costs setup if required.
- AS commented on the timeframe for the installation of the weather station and its impact to the local community. DS advised that approximately 50,000 people would benefit from the installation of the weather station and NSW RFS would hope to have it installed before the start of fire season, October 2021.
- The Committee discussed the funding provided to NSW RFS after the fires in 2019/2020. DS advised that the funding for local districts has been pooled together to support the development of a training centre in The Oaks.
- DS left the meeting following the presentation at 6.45pm.

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NEW APPLICATIONS

1. Regional Fire Brigade

Funding sought: \$20,000.00 excl. GST

Total project: \$20,000.00 excl. GST

The Regional Fire Brigade requested financial assistance to purchase and install a Fixed Automatic Weather Station at the South32 West Cliff Colliery. Committee members discussed the importance of the data the station would provide the RFS during bushfire emergencies, and that the data would also be available to the public year round.

The Committee endorsed a donation of \$15,000 (75 per cent of the costs requested) on the condition that the NSW RFS can provide the remaining funding. Where the NSW RFS cannot contribute the remaining \$5,000 (15 per cent) of funding, the Committee would consider the request further via email prior to the next meeting.

Action: AS to advise NSW RFS of the \$15,000 donation toward the purchase and installation of a Fixed Automatic Weather Station. AS to seek confirmation from NSW RFS that it is able to contribute \$5,000 toward the activity.

Action: AS to email the Committee regarding the funding outcome, with further consideration by the Committee required if the NSW RFS cannot provide the additional funds towards the activity.

2. Douglas Park 355 Management Committee

Funding sought: \$53,000.00 excl. GST

Total project: \$68,000.00 excl. GST

Declaration of interest:

- *CT declared an interest as President of the applicant and was not present for the Committee's discussion and vote.*
- *MD declared an interest as a family member used the applicants sporting facilities, and he is a Wollondilly Shire Councillor. MD remained for the discussion and vote.*
- *MS declared an interest as Member of the applicant. MS remained for the discussion and vote.*

Douglas Park 355 Management Committee requested financial assistance of \$53,000 to purchase and install an awning over the terrace seating at the Douglas Park Oval. The applicant was contributing \$15,000 toward the activity.

The Committee raised concerns around funding community infrastructure owned by Wollondilly Shire Council and noted the CPP had provided a sum of money toward the facility overtime. The Committee identified the facility as 'regional' as it serviced communities surrounding Douglas Park (Wilton, Appin, Razorback, Menangle) that were within the Communities of Interest to the CPP. Other funding avenues were discussed, including AGL and the Wollondilly Shire Council Community Grants Program. It was noted one quote only was provided with the application and a discussion on the cost quoted proceeded.

The Committee endorsed a donation of \$30,000 toward the purchase and installation of an awning over the terrace seating at Douglas Park Oval.

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	<p>Action: ASz to notify the Douglas Park 355 Management Committee of the outcome and complete the South32 compliance process.</p> <p>Action: AS to provide MS with contact at AGL.</p> <p>PENDING APPLICATIONS</p> <p>Menangle Community Association – Menangle Community Hall AS provided an updated to the Committee on progress of the Menangle Community Hall plans. Plans remained pending Development Approval, however significant progress has been made on the potential project. An application is expected from the Menangle Community Association to support the project.</p>
5	<p>PROMOTIONAL OPPORTUNITIES</p>
	<ul style="list-style-type: none"> • Douglas Park Terracing - The Committee discussed the potential for the Douglas Park Sportground to feature in the next Illawarra Metallurgical Coal Community Newsletter. MD offered to photograph the sportsground on a Saturday while it is in use and provide to AS. • Life Education – potential opportunity to feature a visit to a local school • Local brigades – potential to promote donations made the previous year in November/December 2021 as we enter the fire season. <p>Action: AS to progress the Douglas Park Sportsground feature in the next Illawarra Metallurgical Coal Community Newsletter.</p>
6	<p>GENERAL BUSINESS</p>
	<p><u>Member Updates</u></p> <ul style="list-style-type: none"> • JM suggested that the Committee explore options for donating to local Indigenous community partners. The Committee discussed the opportunity to partner with Tharawal Land Council. MD advised the Committee that there are potential projects within the schools in the district to install yarning circles and bush tucker gardens. • AS noted her name has changed from Amanda Blunt to Amanda Silarski. The meeting minutes will reflect this change. <p>Action: AS to contact local schools to discuss opportunities around Indigenous programs.</p> <p><u>Meeting Dates 2021</u></p> <ul style="list-style-type: none"> • Thursday 8 July 2021 • Thursday 9 September 2021 • Thursday 11 November 2021
7	<p>ACTIONS</p>

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Actions arising from the meeting:

1. AS to advise NSW RFS of the \$15,000 donation toward the purchase and installation of a Fixed Automatic Weather Station. AS to seek confirmation from NSW RFS that it is able to contribute \$5,000 toward the activity.
2. AS to email the Committee the outcome of discussion with NSW RFS regarding the remaining funding, with further consideration by the Committee required if the NSW RFS cannot provide the additional funds towards the activity.
3. ASz to notify the Douglas Park 355 Management Committee of the \$30,000 donation and complete the South32 compliance process.
4. AS to provide MS with contact at AGL.
5. AS to progress the Douglas Park Sportsground feature in the next Illawarra Metallurgical Coal Community Newsletter.
6. AS to contact local schools to discuss opportunities around Indigenous programs.

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CLOSE OF MEETING

Close of meeting at 7:43pm.

Next Meeting: Thursday, 8 July 2021 commencing at 6:00pm. Location TBD.