

# BOARD MINUTES

## DENDROBIUM COMMUNITY ENHANCEMENT COMMITTEE

LOCATION:	Unanderra Community Centre, Unanderra
DATE:	15 August, 7.15pm
ATTENDEES:	Mike Archer, Independent Chairperson (MA) Amanda Blunt, Illawarra Coal Representative (ABI) Craig Hicks, Community Representative (CH) Alex Beccari, Community Representative (AB) Emma Ivic, Community Representative (EI) Darren Nicholls, Community Representative (DN) Franca Facci, Community Representative (FF)
APOLOGIES:	Tony Morris, Community Representative (TM)

<b>1</b>	<b><i>WELCOME/APOLOGIES</i></b>
	MA opened the meeting at 7.15pm and noted apologies from TM.
<b>2</b>	<b><i>MINUTES AND ACCOUNTS REPORT</i></b>
	Meeting minutes from the previous meeting held 20 June 2019 were accepted. Moved DN, seconded AB.  The Financial Statement from Daley and Co for the period ending 31 July 2019 totaled \$504,450 of uncommitted funds.
<b>3</b>	<b><i>CLOSE OF MEETING</i></b>
	Close of meeting at 7.20pm. Next meeting Thursday, 17 October commencing at 7.00pm.

# MEETING MINUTES

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LOCATION:	Unanderra Community Centre, Unanderra
DATE:	15 August 2019, 7.20pm
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APOLOGIES:	Tony Morris, Community Representative (TM)

<b>1</b>	<b>AGENDA</b>
	<ul style="list-style-type: none"> <li>• Welcome and Apologies</li> <li>• Acceptance of last meeting minutes (20 June 2019)</li> <li>• Review actions from previous meeting minutes</li>   <li>• New Applications:</li>   <li>• Outstanding Applications:             <ul style="list-style-type: none"> <li>- Mount Kembla Memorial Pathway – Kembla Oval Toilets</li> <li>- Figtree Heights Public School – playground upgrade</li> </ul> </li>   <li>• Future projects:             <ul style="list-style-type: none"> <li>- Wollongong Council meeting progress</li> <li>- Project pipeline review</li> </ul> </li>   <li>• General Business:             <ul style="list-style-type: none"> <li>- FY2019 project report</li> <li>- Meeting dates 2019                 <ul style="list-style-type: none"> <li>i. 15 August</li> <li>ii. 17 October</li> <li>iii. 19 December</li> </ul> </li> </ul> </li>   <li>• Next Meeting:             <ul style="list-style-type: none"> <li>- Thursday 17 October 2019, commencing 7.00pm</li> </ul> </li> </ul>
<b>2</b>	<b>WELCOME / APOLOGIES</b>
	MA welcomed all attendees to the meeting. MA noted apologies received from TM.
<b>3</b>	<b>PREVIOUS MINUTES</b>
	<p>Minutes from meeting held 20 June 2019 were approved. Moved DN ; 2<sup>nd</sup> AB.</p> <p>Outstanding actions from the May meeting were discussed:</p> <ul style="list-style-type: none"> <li>• ABI arranged visit to Homework Club for the current meeting.</li> </ul>

	<ul style="list-style-type: none"> <li>MA advised a meeting with Wollongong City Council was held earlier in the week, and a bi-monthly meeting put in place for the same day as the DCEC meetings. More detail shared later in the meeting. AB to forward meeting dates/times to the DCEC.</li> <li>AB advised the application from the Mount Kembla Pathway Group was pending.</li> <li>ABI noted information from Figtree Heights Public School on its playground proposal is still pending.</li> <li>CH reported there was limited engagement with Council to date and provided written feedback from Council on the pathway linking Mount Kembla and Kembla Heights. ABI to attach correspondence to the minutes. CH to continue the conversation.</li> <li>ABI successfully completed the South32 approvals process for the Mount Kembla Lowries Football Club, Figtree High School and Unanderra Public School applications.</li> </ul>
4	<b>NEW APPLICATIONS</b>
	<p><b>New applications / proposals:</b></p> <p>No new applications were tabled at the meeting.</p>
5	<b>OUTSTANDING APPLICATIONS</b>
	<p><b>Outstanding applications:</b></p> <ol style="list-style-type: none"> <li><u>Mount Kembla Memorial Pathway – Mount Kembla Oval Toilets</u> AB advised the application is underway. It will be presented at a later date.</li> <li><u>Figtree Heights Public School – playground update</u> ABI advised the applicant is yet to provide further information requested.</li> </ol>
6	<b>FUTURE PROJECTS</b>
	<p><u>Wollongong City Council meeting progress</u></p> <ul style="list-style-type: none"> <li>MA and ABI advised they had met with Council and established a routine meeting schedule of every second month. Council representatives were keen to work with the DCEP on enhancing the areas of Mount Kembla, Kembla Heights, Figtree, Cordeaux Heights and Unanderra.</li> <li>ABI advised Council support the opening of the toilets dawn to dusk at Mount Kembla Oval, and have requested the Pathway Group investigate installing an automatic door as part of the project. The Pathway Group is not keen on the automatic door – the Committee discussed this and agreed it was not warranted.</li> <li>The Committee would support opening the toilets 24/7 on a trial and would cover costs of removing graffiti if required. It also wanted to understand costs involved for the cleaning and supplies for the facilities.</li> <li>ABI sought feedback on an option to have the Council enhance its road verge weeding program with DCEP funding. This would supplement the current program. The Committee discussed and supported this option.</li> <li>ABI sought feedback on an option to fund an existing storm water drain cleaning program. The Committee determined this to be a Council responsibility and did not support donation to the program.</li> <li>ABI advised the minutes from the Council meetings will be circulated with the DCEP minutes. Members will also be invited to attend the Council meeting if they wished.</li> </ul> <p><b>Action: MA and ABI to share Committee desire to have toilets open 24/7, and seek understanding of costs of cleaning and supplies to support the facilities.</b></p>

	<b>Action: MA and ABI to advise Council the Committee supports the enhanced road verge weeding program. A map from the Committee is to be shared.</b>
<b>7</b>	<b>GENERAL BUSINESS</b>
	<p><u>FY2019 project report</u></p> <p>ABI shared a project report on FY19 committed funding. In FY19 the DCEP committed \$191,745 in funds over 11 projects/activities. The communities where the funding was provided were Mount Kembla, Figtree and Unanderra.</p> <p><u>Meeting dates for 2019</u></p> <ul style="list-style-type: none"> <li>• 17 October</li> <li>• 19 December</li> </ul> <p><u>Promotion</u></p> <ul style="list-style-type: none"> <li>• ABI noted she attended the Mount Kembla Lowries Football Club Sponsors Day (10 August) and encouraged more DCEC members and their families to attend next year.</li> <li>• ABI noted upcoming events supported by the DCEC and attendance by members would be appreciated: <ul style="list-style-type: none"> <li>• 7 September – Figtree High School Open Day, 10am – 2pm.</li> <li>• 7 September – Mount Kembla Lowries Football Club Awards dinner, from 6pm.</li> </ul> </li> </ul> <p><b>Other projects</b></p> <ul style="list-style-type: none"> <li>• DN questioned the status of the e-Hive project – how is tracking to budget?</li> <li>• EI raised the opportunity to fund a new hall for the Mount Kembla Public School. The Committee discussed and determined more information was required before it could determine if it would support the project. Ideas such as enclosing the COLA instead of building something new were proposed.</li> <li>• FF raised a proposal received from Chris Haley for general beautification of Mount Kembla. It included road verge clearing, weeding on private property and planting native trees along the rail corridor. The Committee discussed the ideas and noted the verge clearing was already being progressed with Council. Any improvements to private property was outside the scope of a local community group, and trees were not able to be planted within the rail corridor due to clearance requirements – ABI noted trees were already planted in areas where clearance allowed.</li> <li>• DN raised an idea to support a community bus to increased awareness of the DCEP (bus to be branded). The bus would need to be managed by a local community group and made available to schools and other groups within the DCEP catchment area. The Committee liked the concept however liability issues and the need to update the bus every few years (safety improvements) would impede the effort. ABI also raised that South32 was likely to be concerned about branding a bus as it could negatively impact brand if there was a bad accident. The Committee determined not to progress.</li> </ul> <p><b>Action: ABI to follow-up on e-Hive project and progress against budget.</b></p> <p><b>Action: ABI to provide feedback to Chris Haley on his proposal.</b></p>
<b>8</b>	<b>ACTIONS</b>
	<ul style="list-style-type: none"> <li>• MA and ABI to share Committee desire to have toilets open 24/7 with Council, and seek understanding of costs of cleaning and supplies to support the facilities.</li> <li>• MA and ABI to advise Council the Committee supports the enhanced road verge weeding program. A map from the Committee is to be shared.</li> </ul>

	<ul style="list-style-type: none"> <li>• AB to work with Mount Kembla Shared Pathway Group to lodge funding application to increase the opening hours of the Mount Kembla Oval toilet facilities.</li> <li>• ABI to seek further information from Figtree Heights Public School re the playground upgrade.</li> <li>• CH to report back on progress in engagement with Councillors as appropriate.</li> <li>• ABI to process Mount Kembla Lowries Football Club application through South32</li> <li>• ABI to follow-up on e-Hive project and progress against budget.</li> <li>• ABI to provide feedback to Chris Haley on his proposal.</li> </ul>
<b>9</b>	<b><i>CLOSE OF MEETING</i></b>
	<p>Close of meeting at 8.00pm.</p> <p>Next Meeting: Thursday 17 October commencing 7.00pm</p>