

MEETING MINUTES

DENDROBIUM COMMUNITY ENHANCEMENT COMMITTEE

LOCATION:	Dendrobium Conference Room, Dendrobium Mine, Mt Kembla
DATE:	7 February 2019, 7.30pm
ATTENDEES:	<p>Mike Archer, Independent Chairperson (MA) Amanda Blunt, Illawarra Coal Representative (ABI) Franca Facci, Community Representative (FF) Darren Nicholls, Community Representative (DN) (phone) Craig Hicks, Community Representative (CH) Alex Beccari, Community Representative (AB) Emma Ivic, Community Representative (EI)</p>
APOLOGIES:	<p>Tony Morris, Community Representative (TM) Franca Facci, Community Representative (FF)</p>

1 AGENDA

- Welcome and Apologies
- Acceptance of last meeting minutes (December 2018)
- Review actions from previous meeting minutes

- Accounts Report:
 - The Financial Statement from Daley and Co for the period ending 31 January 2019

- New Applications:
 - Mount Kembla Public School – STEM Project

- Outstanding Applications:
 - Museums and Galleries NSW – e-catalogue project (progress on recruitment)

- Future projects:
 - Wollongong Council meeting recap + next steps
 - Project pipeline review
 - Stage 4 Mount Kembla Shared Pathway (*request from December meeting to include on the agenda*)

- Promotion opportunities and recognition:
 - Community event: an evening of recognition

- General Business:
 - Meeting dates 2019
 - i. 18 April
 - ii. 20 June
 - iii. 15 August
 - iv. 17 October
 - v. 19 December

- Next Meeting:
 - Thursday 18 April 2019, commencing 7.30pm

2	<i>WELCOME / APOLOGIES</i>
	MA welcomed all attendees to the meeting. MA noted apologies received from TM and FF.
3	<i>PREVIOUS MINUTES</i>
	<p>Minutes from meeting held December 2018 were reviewed. Moved DN; 2nd AB.</p> <p>Minutes from the special meeting held January 2019 were reviewed. Moved CH. 2nd EI.</p> <p>Outstanding actions from the December meeting were discussed:</p> <ul style="list-style-type: none"> • ABI advised she would invite Life Education Illawarra to present on program outcomes at the next meeting. • ABI advised she would arrange a visit to the Homework Club premises in August 2019.
4	<i>FINANCIAL STATEMENT</i>
	<p>The Financial Statement from Daley and Co for the period ending 31 January 2019 totaled \$565,393 of uncommitted funds.</p> <p>AB provided an update on the review of committed funds unspent to date:</p> <ul style="list-style-type: none"> • Wollongong City Council – Literacy and IT Literacy Programs. Invoice paid in January. Project complete. • Mt Kembla Public School – Playground Upgrade. Invoice paid in January. Project complete. • Mt Kembla Public School – Heritage Fair. Request for invoice sent to the school in December. • Unanderra Figtree Area Residence Association – Unanderra Youth Project Invoice paid in January. Project complete.
5	<i>NEW APPLICATIONS</i>
	<p>New applications / proposals:</p> <ol style="list-style-type: none"> 1. <u>Mount Kembla Public School – STEM Project</u> <p>A request for \$38,079 toward a three-year coding and robotics program for about 116 students from years K-6. The program provides for a paid STEM Coordinator to upskill existing teaching staff on the software, the purchase of age-specific robotics equipment and student enrolments in the Scope IT Coding Program. The Mount Kembla Public School P+C is contributing \$10,000 toward the project.</p> <p>The DCEC was unanimous in supporting this project. Members believed the program to be under-budgeted, particularly if robotics equipment required replacement or upgrade within the project period. Members voted to commit a \$20,000 in contingency funds to ensure the program was a success.</p> <p>The Committee endorsed \$40,000 toward the STEM Project, and an additional \$20,000 for upgrades/replacement of equipment and/or additional STEM Coordinator hours over the three-year program.</p>
6	<i>OUTSTANDING APPLICATIONS</i>
	<p>Outstanding applications:</p> <ol style="list-style-type: none"> 1. <u>Museums and Galleries of NSW – e-cataloguing project</u> ABI advised the interviews for 4 short-listed applicants were taking place Thursday 14

	<p>February at Shellharbour Civic Centre. All applicants reside in the local area. FF and ABI would join the interview panel.</p> <p>DN shared his disappointment in the meeting location noting it should have been at Museum and Galleries NSW offices in Sydney so candidates showed commitment to the role. DN advised he would provide feedback on the candidates prior to the interviews and noted one applicant had previously been involved with the heritage group.</p>
7	FUTURE PROJECTS
	<p>1. <u>Wollongong City Council meeting recap + next steps</u></p> <p>Actions from the meeting with Council in January were reviewed:</p> <ul style="list-style-type: none"> • Council advised police of Harry Graham Drive vandalism. Outcome has not been shared. • Council is still to determine the ownership of Harry Graham Drive and seek advice on what infrastructure may be built in the road reserve. • Council is still to provide detail on signage policies for the DCEP to consider in its desire for new town centre entrance signage. • Council provided the Play Wollongong Strategy 2014 – 2024 which outlines its plans for play spaces in the area. The focus for the Mount Kembla area is at the Mount Kembla Oval. It is yet to provide the approved playground plan for Mount Kembla. • Council provided the Public Toilet Strategy. The DCEP will progress the request to open the Mount Kembla Oval toilets down to dusk as agreed at the meeting in January. <p>ABI is to establish a monthly meeting with Wollongong City Council representatives to foster the relationship and continue work on projects in the area. Committee members are to be invited to attend the meetings.</p> <p>AB is to raise the need to lodge a funding request to DCEP for the opening of the Mount Kembla Oval toilets with the Mount Kembla Shared Pathway Group.</p> <p>2. <u>Future projects pipeline</u></p> <p>ABI shared the updated project pipeline document. Pathway from Mount Kembla to Kembla Heights is to be added to the list, while marketing/promotion of the Mount Kembla Public School is to be removed (this is not a priority of the school).</p> <p>ABI noted the Mount Kembla Rugby Football Club is likely to place an application for funding for an upgrade to the lights at the Mount Kembla Oval. This is following meetings at the Oval with Wollongong Council and Paul Scully. Committee members will wait to review the application however noted the restricted parking in the area, neighbouring residents and ownership of the oval were concerns requiring addressing. It also noted sporting is a social activity and could be an opportunity to improve cohesion in the community.</p> <p>3. <u>Stage 4 Mount Kembla Shared Pathway</u></p> <p>The ownership of the land was discussed by the committee as being National Parks Association, South32 Illawarra Coal and potentially Wollongong City Council. Due to time constraints the item was held over to the next meeting.</p>
8	PROMOTION OPPORTUNITIES AND RECOGNITION
	<p>ABI shared an opportunity to host a casual evening of recognition at a family friendly location. It would highlight projects supported by the DCEP and provide recognition to local groups and the Committee. An idea was Mount Kembla Public School near the playground.</p> <p>DN suggested the evening be tastefully included as part of the 96 Candles Mount Kembla memorial event on 31 July. It could be held at the Kembla Heights Bowling Club with drinks, canapes and displays of projects supported.</p>

	<p>DN suggested the Committee fund the 96 Candles event for the community and questioned Illawarra Coal involved. ABI noted Illawarra Coal was looking to be more involved in the event this year.</p> <p>ABI is to investigate the opportunity to tie the 96 Candles and recognition event together and report back to the Committee.</p>
10	GENERAL BUSINESS
	<ul style="list-style-type: none"> ABI noted the relocation of the heritage items would be included on the next meeting agenda.
11	ACTIONS
	<ul style="list-style-type: none"> ABI to process Mount Kembla Public School application through South32 compliance process and contact the applicant with the endorsed donation value. ABI to invite Life Education Illawarra to present on program outcomes at next meeting. ABI to arrange visit to Homework Club premises in August 2019. ABI to include Stage 4 of the Mount Kembla Shared Pathway on the agenda of April 2019 meeting. ABI and FF to participate in Museums and Galleries NSW interview panel 14 February 2019. ABI to arrange standing monthly meeting with Wollongong City Council representatives to continue progress on projects in the area. DCEP representatives to be invited. AB to work with Mount Kembla Shared Pathway Group to lodge funding application to increase the opening hours of the Mount Kembla Oval toilet facilities. ABI to investigate options to link the 96 Candles event with an evening of recognition for the DCEP. Provide update to DN.
12	CLOSE OF MEETING
	<p>Close of meeting at 7.00pm.</p> <p>Next Meeting: Tuesday 7 February commencing 7.30pm</p>