

MEETING MINUTES

DENDROBIUM COMMUNITY ENHANCEMENT COMMITTEE

LOCATION:	Skype Teleconference Call
DATE:	2 April, 2020, 7.20pm
ATTENDEES:	<p>Mike Archer, Independent Chairperson (MA) Amanda Blunt, Illawarra Metallurgical Coal Representative (ABI) Alexandra Szalla, Illawarra Metallurgical Coal Representative (AS) Shane Boladeras, Illawarra Coal Metallurgical Representative (SB) Emma Ivic, Community Representative (EI) Alex Beccari, Community Representative (AB) Craig Hicks, Community Representative (CH) Darren Nicholls, Community Representative (DN) Penny Edwell, Guest (PE)</p>
APOLOGIES:	<p>Franca Facci, Community Representative (FF) Tony Morris, Community Representative (TM)</p>

1	AGENDA
	<ul style="list-style-type: none"> • Welcome and Apologies • Acceptance of last meeting minutes (16 January 2020) • Review actions from previous meeting minutes • Recap from ABI re: Museums and Galleries NSW – Penny Edwell. Archiving. • Accounts Report: <ul style="list-style-type: none"> - The Financial Statement from Daley for the period ending 29 February 2020 • New Applications: <ul style="list-style-type: none"> - Figtree Community Carols - Mount Kembla Mining Heritage Inc - Wollongong Heritage Collections - Mount Kembla Pathway Group • Outstanding Applications: <ul style="list-style-type: none"> - Mount Kembla Memorial Pathway – Kembla Oval Toilets - Kembla Heights Fishing Club – gazebo - Mount Kembla RFS – equipment and supplies - Farmborough Heights RFS – equipment and supplies • Future projects: <ul style="list-style-type: none"> - Wollongong Council meeting progress - Project pipeline review - Unanderra Public Swimming Pool (CH suggestion) • General Business: <ul style="list-style-type: none"> - Proposed 2020 meeting dates: <ul style="list-style-type: none"> ▪ Thursday, 21 May ▪ Thursday, 16 July ▪ Thursday, 17 September ▪ Thursday, 19 November • Next Meeting:

	- Thursday 21 May 2020, commencing 7.00pm
2	WELCOME / APOLOGIES
	MA welcomed all attendees to the meeting. MA noted apologies received from FF and TM.
3	MUSEUMS AND GALLERIES NSW PRESENTATION
	<p>MA noted PE provided an update on the Museums and Galleries NSW e-hive project funded by the DCEC at the meeting 26 March 2020. This meeting did not have quorum and ended after PE's update.</p> <p>ABI provided an overview of PE's presentation of the e-hive of Mount Kembla heritage items:</p> <ul style="list-style-type: none"> • 300 objects and 12 archival boxes of documents were registered • The collection is focussed on the 1902 Mount Kembla mine disaster but has many underlying themes such as migration and unionisation in the area. • The collection highlights there is a strong mining heritage in the Wollongong area. • PE noted that some items require restoration, such as the sulky wheel. This wheel requires freezing to halt insect infestation however funding a freezer large enough is difficult. • PE advised the Wollongong Heritage Collections Inc has formed from numerous local groups, such as the Mount Kembla Heritage Group, to focus on preserving heritage items in appropriate locations. The Group is currently investigating the potential for the Breakwater Battery Museum Port Kembla to be used. • PE noted the project had finished however she was continuing to work in the space in conjunction with the Wollongong Heritage Collections Inc. • DN tabled the option of ongoing funding for Museums and Galleries NSW to restore items. • MA thanked PE for her work on the collection. <p>Action: ABI to understand restoration costs with PE and progress application for funding with Museums and Galleries NSW.</p> <p>Action: MA to write letter of thanks to PE and Museum and Galleries NSW for the work on the collection.</p>
4	PREVIOUS MINUTES
	<p>Minutes from meeting held 16 January 2020 were approved. Moved EI; 2nd DN.</p> <p>Outstanding actions from the January meeting were discussed:</p> <ul style="list-style-type: none"> • CH noted he had not had any further engagement with Councillors since the last meeting. • ABI noted the Mount Kembla Fishing Club request was completed, however the Club has recently requested a change in purpose of funding (to be discussed later in the meeting). • AB continuing to work with Mount Kembla Shared Pathway Group. Application has commenced to increase the opening hours of the Mount Kembla Oval toilet facilities and is pending detail from Council before it can progress. • ABI arranged for Museums and Galleries to provide an end of project report to DCEP at the current meeting. • ABI and MA shared the Committee idea for lighting and reflectors on the Cordeaux Road to Avon Parade stairway (to be covered later in the meeting). • ABI and MA shared the Committee idea for shade over the Unanderra 25m pool and disability access with Council (to be covered later in the meeting). • ABI advised the donations to local RFS are progressing. • ABI continues to provide updates to C Haley on progress of local projects.

New applications / proposals1. Figtree Community Carols

An application from Figtree Community Carols for \$39,500 (exc GST) split over two years was presented. The group is seeking support for the production running costs of the annual event in December 2020 and December 2021. The DCEC supported the 2019 event which saw more than 5,000 people attend despite some inclement weather. In return for support the DCEC would be widely recognised through program booklets, website and program.

The Committee endorsed the request for two years (\$18,950 exc GST for 2020, and \$20,550 exc GST for 2021).

Action: ABI to process the Figtree Community Carols through South32 approvals process and contact the applicant to advise of its success.

2. Mount Kembla Mining Heritage Inc.

An application from Mount Kembla Mining Heritage Inc for \$5,904 (ex GST) for rental assistance was presented. The group is seeking support for storage hire costs in Unanderra (\$492/month) for 12 months. The heritage items were recently relocated to the storage facility out of the Dendrobium Mine core shed due to fire risk. The Committee shared frustration that the collection didn't have an owner and it was 'floating', noting that Wollongong Heritage was investigating storage options. The Committee discussed supporting the storage for a shorter period to enable the local group to find funding elsewhere to cover the cost.

The Committee endorsed supporting the rental requirements for 6 months (\$2,952 ex GST).

Action: ABI to process the Mount Kembla Heritage Inc application through the South32 approvals process and contact the applicant to advise of success for shorter period.

3. Wollongong Heritage Collections

An application from Wollongong Heritage Collections for \$29,520 (ex GST) for 5 years of rental assistance was presented. The group is seeking support for storage hire costs in Unanderra (\$196/month) for 5 years post the end of the Mount Kembla Mining Heritage Inc funding. The Committee discussed this request in conjunction with the Mount Kembla Mining Heritage Inc application for rental assistance as it relates to the same storage area and items.

The Committee declined the request for rental assistance hoping it would encourage the group to seek storage for the items, or funding elsewhere for the collection.

Action: ABI to advise the Wollongong Heritage Collections on the outcome of its request.

4. Mount Kembla Pathway

AB excluded himself from the voting of this application – non-pecuniary interest.

An application from the Mount Kembla Pathway Group for \$2,749 (exc GST) for the purchase of a ride-on lawn mower to assist its maintenance activities on the pathway. The ride-on lawn mower is to be stored in the Mount Kembla Pathway Group shed for use on the pathway. The application provided two options for funding: 1. To provide the full requested amount to enable the purchase of the item outright, or 2. Provide the member

	<p>who purchased the item a lease repayment over 18 months. The Committee commented on the positive work the volunteers complete to maintain the pathway.</p> <p>The Committee endorsed supporting the outright purchase of the ride-on lawn mower (\$2,749 ex GST).</p> <p>Action: ABI to process the Mount Kembla Pathway Group application through the South32 approvals process and contact the applicant to advise of its success.</p>
6	OUTSTANDING APPLICATIONS
	<p>Outstanding applications:</p> <ol style="list-style-type: none"> 1. <u>Mount Kembla Memorial Pathway – Mount Kembla Oval Toilets</u> ABI advised the application is underway. It will be presented at a later date. 2. <u>Kembla Heights Fishing Group - gazebo</u> ABI advised the donation had been finalised with a donation agreement provided to the group. The group has since requested it change its funding request, purchasing a smaller/cheaper gazebo and using excess approved funds on other items. ABI has sought supporting documents (quotes) for the smaller gazebo and additional items. <p>Action: ABI to share the updated request with the Committee when additional detail is received.</p> <ol style="list-style-type: none"> 3. <u>Mount Kembla RFS – equipment and supplies</u> ABI advised the RFS has been contacted. The RFS discussed at its last meeting and they will be providing an application in the coming months. 4. <u>Farmborough Heights RFS – equipment and supplies</u> ABI advised the RFS has been contacted however no feedback has been provided.
7	FUTURE PROJECTS
	<p><u>Wollongong City Council (WCC) meeting progress</u></p> <ul style="list-style-type: none"> • MA, ABI and David Wilson attended the WCC Meeting 26 March. • ABI provided an overview of the meeting: <ul style="list-style-type: none"> ○ Ryan Park - no progress for playground and mature tree planting. Pending site meeting to be arranged by WCC with EI and application from WCC for funding. ○ Shared Pathway toilets and bubblers – no progress. Pending contacts from WCC on magnetic door suppliers/contractors and the location of the water points along the pathway. ○ Town entrance signage upgrade – no progress. WCC to have further meeting with internal staff member to understand what is possible. WCC yet to provide a milestone plan / timeline for the project. ○ Cordeaux Road to Avon Parade staircase – some work has been completed. MA suggested reflectors be placed on the stairs (as suggested by CH) and this was taken well by WCC. WCC to include reflectors in any funding request. ○ Harry Graham Drive – no update available on the damage and graffiti. ○ Harry Graham Drive – removal of road barriers and road work planning is continuing. ○ Road verge weeds – progressing. ABI met with the WCC bushcare management team who have drawn up proposal for community planting days and ownership of bush areas in communities supported by DCEC. WCC to present at the next DCEC meeting. ○ Mount Kembla Oval – new play equipment installed without promised input and DCEC funds. MA expressed disappointment to WCC on this matter and requested explanation (the leading officer was not at the meeting).

	<ul style="list-style-type: none"> MA suggested putting WCC members on notice at the next meeting to instigate some progress. The Committee endorsed this approach and suggested advising that the General Manger will be engaged if no progress is seen in the coming months.
8	GENERAL BUSINESS
	<p><u>Darian Zam application</u></p> <ul style="list-style-type: none"> ABI noted \$2,711 is outstanding on Coal Faces Project which has been delayed and is overdue. Darian Zam has provided a schedule for 2020 which would see the project concluding in September 2020. The Committee endorsed the extension. <p>Action: ABI to advise Darian Zam the funding extension is endorsed.</p> <p><u>Covid-19 response</u></p> <ul style="list-style-type: none"> CH suggested providing finding for the local school in response to issues relating with Covid-19. The Committee discussed the opportunity and determined 3-5 students are attending at this time, so it would not be warranted. Opportunities for potential future consideration include infrared thermometer and infrared cameras. <p>Action: Committee members to share any funding ideas in response to Covid-19 with ABI by email.</p> <p><u>Meeting dates for 2020</u></p> <ul style="list-style-type: none"> Meeting dates were agreed with the Committee: <ul style="list-style-type: none"> Thursday, 21 May Thursday, 16 July Thursday, 17 September Thursday, 19 November
9	ACTIONS
	<ul style="list-style-type: none"> CH to report back on progress in engagement with Councillors as appropriate. ABI to understand restoration costs with PE and progress application for funding with Museums and Galleries NSW. MA to write letter of thanks to PE and Museum and Galleries NSW for the work on the collection. ABI to process the Figtree Community Carols through South32 approvals process and contact the applicant to advise of its success. ABI to process the Mount Kembla Heritage Inc application through the South32 approvals process and contact the applicant to advise of success for shorter period. ABI to process the Mount Kembla Pathway Group application through the South32 approvals process and contact the applicant to advise of its success. ABI to advise the Wollongong Heritage Collections on the outcome of its request. ABI to advise Darian Zam the funding extension is endorsed. Committee members to share any funding ideas in response to Covid-19 with ABI by email. ABI to continue contact Mount Kembla and Farmborough Heights RFS encouraging them to apply for funding and assisting with applications where necessary.
10	CLOSE OF MEETING
	<p>Close of meeting at 8.00pm.</p> <p>Next Meeting: Thursday 21 May 2020, commencing 7.00pm</p>