

Refinery Community Liaison Committee - Minutes

DATE	Thursday, 18 August 2016		VENUE	Worsley Port Facility
TIME FROM / TO	10.00pm	12.00pm	FACILITY	Conference Room

PARTICIPATION			
Attendees	Rosanne Pimm (Chair)	Ian Miffing	Viv Marshall
	Alison Fergie	Peter Harms	Robert Banks
	George Colvin	Alan Cross	Kevin Taylor
	Diane Blount	Tom Kenneally	Marina Johns
	Carmen Gregg	Katie Van Den Brand	Erin van Noort
	Dino Otranto	Melissa Tencer	Daniel Martindale
	Ian Cahill	Frank Mofflin	
Apologies	Marlene Butler	Anna Bagshaw	Norm Haywood
	Sue Parora	Paul Taylor	

1. Meeting opened - Rosanne Pimm, CLC Chair

- Meeting opened at 10.09am.
- Apologies and absences noted.
- Rosanne expressed a sincere thanks on behalf of the Committee to Sharon Upson and Suellen Jerrard for their contributions to the Refinery CLC.
- Rosanne welcomed Melissa Tencer.

2. Acknowledgement of Country - Rosanne Pimm, CLC Chair

- Acknowledgement of Country.

3. Minutes from previous meeting - Rosanne Pimm, CLC Chair

- Previous minutes and actions reviewed and accepted.

Moved: Rosanne Pimm | **Seconded:** Robert Banks.

4. Worsley Water Supply– Daniel Martindale | Principal Directional Studies, Worsley Alumina

- Daniel provided an update on water supply at the refinery.
- Further updates will be provided at the next CLC.

5. Worsley update

5.1. Refinery update – Dino Otranto | Vice President Operations, Worsley Alumina

- In FY16 Worsley Refinery produced more tonnes than ever and finished with record production.
- A highlight was shared about the effort that was carried out to reduce costs, seeing employees rallying together to get behind an improvement culture, resulting in substantial cost savings.
- Worsley's 4th Procurement Forum was held at the Refinery on the 2nd of August.

5.2. Community update – Melissa Tencer | Specialist Community

- Worsley is moving towards a more proactive community investment process.
- A community investment plan is in development aimed to deliver greater shared-valued for all.

- CLC discussion around collaboration between the CLC members who also have funding available to align approaches / avoid duplication.

Action: Presentation of the investment plan will be delivered at the next CLC.

5.3. BRDA Contract update – Ian Cahill | Manager Production Materials, Worsley Alumina

- Worsley is in negotiations with a new company for the Bauxite Residue Disposal Area (BRDA) Construction Contract.
- The preferred tenderer has strong management, engineering and planning skills and a proven track record in this type of work.

6. CLC re-nominations / nominations

- Members for re-election:
 - Rosanne Pimm (Chairperson) – endorsed
 - Ian Miffing – endorsed
 - Marlene Butler – endorsed
 - Marina Johns – endorsed
- New members nominated:
 - Samantha Mortley (Worsley employee) – endorsed in principle
 - Tony Hemmington (Worsley employee) – endorsed in principle
- Committee have asked that Worsley employees represent their community and not Worsley.

Action: Follow up with Worsley employees on the CLC to discuss and confirm understanding.

- CLC discussed formal nomination periods and agree that the process does not align to the principle of the committee.

Action: Review Terms of Reference and propose simplifications.

7. General business

Update from each member regarding their organisation/community:

Tom Kenneally (DPaW) – New role at DPaW which is involved in mining activity for the Wellington District. Preparations have commenced for the fire season including controlled burns on and around Worsley property. Note: under the state agreement, DPaW is required to undertake prescribed burning. Potter's Gorge has opened.

Action: CLC suggested next meeting to be held there. Tom to get back to Mel if this is possible / to commence planning.

Viv Marshall (Friends of Worsley) – The main topic for Friends of Worsley currently is the speed limit on Gastaldo Road between Worsley Back Road and Coal Fields highway. Friends of Worsley believe the limit is too fast and makes crossing the road on farm machinery / with cattle and the like very unsafe / difficult.

Action: Mel to follow up with Simon Dent, Chair of the Road Safety Alliance Committee.

Katie Van Den Brand (Bunbury CCI) – BCCI currently reviewing the constitution and membership. The AGM will be held on 31/08/2016 and a special general meeting to pass revised constitution. BCCI working on a Greater Bunbury Growth Plan which aims to detail how organisations in the wider region can work together better.

Peter Harms (Collie CCI) – Reported that the organisation has stabilised and is working hard to build membership base. Collie CCI Directory was successfully launched last month. Collie CCI administrator, Bec is currently off due to a bicycle accident, hopes to be back on deck soon.

Alan Cross (SWDC) – SWDC through the Royalties for Regions have two grant rounds currently open; the South West Regional Grant Scheme (grants up to \$50,000) and the South West Community Chest Fund (grants from \$50,001 - \$300,000) visit <http://www.swdc.wa.gov.au/funding.aspx> for more information.

Alison Fergie (Shire of Collie) – SuperTowns projects funded via Royalties for Regions are finishing up at the end of 2016. Shire focusing on tourism and this can be seen in the next edition of the RAC Horizons Magazine with a feature on Collie. Shire about to commence a gap analysis for strategy development on the Aged Community. Working in collaboration with The Smith Family and Department of Education for the first Inspirations Program.

Diane Blount (The Smith Family) – 418 students on the Smith Family scholarships program. Currently running online mentoring programs and after school reading programs at Collie SHS and Wilson Park PS. The Smith Family is launching Let's Count a numeracy program aimed at 0 – 4 parent child learning. Working in collaboration with the Shire of Collie and Department of Education for the first Inspirations Program.

Marina Johns (Southwest Education Region, Department of Education) – Role focused on vocational education and provides support for the greater South West region for apprenticeships and trainees. Working in collaboration with the Shire of Collie and The Smith Family on the first Inspirations Program.

Action: Suggested presentation on the Inspirations Program from all three organisation for next CLC meeting.

Kevin Taylor (Brunswick River Restoration Action Group) – Website has launched and the Group has been continuing to deliver engagement activities via shopping centre displays and school visits. The Brunswick River weed program will recommence shortly. Volunteering opportunities to be shared with the group in future.

Frank Mofflin (Manager Community – South32) – Attended meeting as observer. Sees time invested by CLC members as a measure of success for the committee. Welcomes feedback on how to improve (direct via Mel Tencer).

Ian Miffling (Collie community) – Bendigo Bank has been operating in Collie for the last 15 years, and has invested \$9 million back into the community. Bendigo Bank supported three students to attend the Magic Moments program for youth in Sydney and provided two students a \$20,000 scholarship to attend university in Perth.

Carmen Gregg (Investing In Our Youth) – IIOY are currently managing the Children and Parents Centre at Wilson Park PS, Carey Park PS and most recently received funding from Royalties for Regions to do the same in Dalyellup. The focus of the centres is 0 – 4 learning / development / parent support. IIOY is seeing schools investing in early years to support learning outcomes once they reach primary school.

George Colvin (Collie community) – Negative community sentiment about Collie Coal Mine situation is still present, but is lessening. Noted the significance of the RAC Magazine coming to Collie and is confident this will result in increased visitors to the town.

Erin van Noort (Chamber of Minerals and Energy WA) – topical issue at present is gas exploration in the South West driven by negative community sentiment towards the sector. A key focus for the Chamber is improving the image of the sector in the community.

Rosanne Pimm (Collie community) – Collie Race Club has planning under way for the upcoming Race Day later in the year. Focus at present is on improving facilities at the Club namely making the donated transportable

toilet block compliant with accessibility regulations. This requires capital investment and poses a challenge to the Club.

8. Review actions from meeting

Action	Who	When
Present community investment plan at next meeting.	Mel Tencer	November 2016
Meet with Worsley employee CLC members to discuss role	Mel Tencer	November 2016
Propose simplified CLC Terms of Reference at next meeting	Mel Tencer	November 2016
Explore Potters Gorge for next CLC meeting	Tom Kenneally	asap
Road Safety Alliance Committee – speed limit issue for Friends of Worsley	Mel Tencer	10 October 2016
Explore potential for Inspirations Program presentation (Shire of Collie, Smith Family and Dept Ed)	Alison Fergie , Di Blount and Marina Johns	October 2016

9. Arrangements for next meeting

Date	Thursday, 17 November 2016	Location	Potter's Gorge (TBC by DPaW) <i>Worsley Refinery as default location</i>
Time	10am – 12.00 noon	Chair	Rosanne Pimm

10. Meeting close

- Meeting closed at 12:05pm.