

# COMMITTEE MEETING MINUTES



## ILLAWARRA METALLURGICAL COAL COMMUNITY PARTNERSHIP PROGRAM

LOCATION:	Menangle Rural Fire Service Station
MEETING DATE:	11 March 2021
ATTENDEES:	Amanda Blunt (AB) Alexandra Szalla (AS) Max Strassmeir (MS) Christine Towndrow (CT) Shamika Almeida (SA) James McFarlane (JM) Daryl Chipperfield (DC) Kim Chapman (KC) Matthew Deeth (MD) Noleen Jessup (NJ) Shane Boladeras (SB) Kim Chapman (KC) Matthew Deeth (MD)
APOLOGIES:	Noleen Jessup (NJ)
<b>1</b>	<b>WELCOME/APOLOGIES AND ACKNOWLEDGEMENT TO COUNTRY</b>
	<p>AB opened the meeting at 6:22pm and noted apologies from NJ.</p> <p>AB presented the Acknowledgement to Country “Illawarra Metallurgical Coal would like to acknowledge the traditional Owners of the land on which we meet this evening, the Dharawal People, and pay our respects to Elders, past, present and emerging.”</p>
<b>2</b>	<b>PREVIOUS MEETING MINUTES</b>
	<p>Committee meeting minutes from the previous meeting held 4 February 2021 were accepted. Moved MS, seconded DC.</p> <p>Updates on actions was provided:</p> <ul style="list-style-type: none"> <li>• AB noted a future application from Picton High School was unlikely given the School has not been in contact since December 2020. AB moved this item be removed from actions and future agendas which was supported by the Committee.</li> <li>• AB contacted Life Education regarding providing the committee with a new three-year donation. The application will be reviewed during this meeting.</li> <li>• AB is continuing discussions regarding the Menangle Community Hall. The Menangle Community Association has lodged a request for Development Application approval with Wollondilly Shire Council. Once approval is received the Association can share the plans.</li> <li>• AB still to contact Cawdor RFS regarding acknowledging the CPP donation on its Facebook Page.</li> </ul>
<b>3</b>	<b>APPLICATIONS</b>

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## NEW APPLICATIONS

### 1. NSW Rural Fire Service – Southern Highlands

Funding sought: \$30,000.00 excl. GST

Total project: \$30,000.00 excl. GST

The Rural Fire Service – Southern Highlands requested financial assistance to purchase a portable weather station which would be placed near fire grounds and provide accurate weather data to all Fire Control Centres in the area, including Picton, Mittagong, Illawarra and Macarthur. The Committee discussed the importance and support the weather station could provide to the community during an emergency, noting that the support would extend beyond the regional area supported by the CPP. The Committee also discussed and questioned the secure storage location of the monitor, on-going maintenance accountability and input of funds from the Rural Fire Service towards the project. Given the number of questions unable to be answered at the meeting, the Committee concurred to invite Inspector David Stimson of the Rural Fire Service to present at the next CPP meeting on the application.

**Action: AB to invite Inspector David Stimson of the Rural Fire Service to present on the application at the next meeting.**

### 2. Life Education

Funding sought: \$40,365.00 excl. GST

Total project: \$74,520.00 excl. GST

Life Education has requested financial assistance to support their mobile learning centre for a 3-year period. The project aims to support 1,035 students per year in completing the Life Education program which equips children with a greater propensity to make positive lifestyle choices for their wellbeing and that of others. The application covers three schools and three childcare centres in Appin, Wilton and Douglas Park (areas CPP supported the Life Education Program in previous years). AB advised the Committee that since lodging the application, Life Education had been in contact to clarify if other areas covered by the CPP could be included i.e. Cawdor Public School. The Committee supported the addition of Cawdor Public School understanding it would increase the total funding request by approximately \$1,300. Committee members also discussed the opportunity for Life Education to provide data on the efficacy of the Program over the last ten years, suggesting we could host a celebration night at the end of 2021 to celebrate such Programs.

**Action: AB to seek additional funding detail from Life Education which includes funding for Cawdor Public School.**

**Action: AS to complete the South32 compliance process for the Life Education Application and advise the applicant if successful.**

**Action: AB to review the end of year celebration request and advise of plans at the appropriate time.**

## PENDING APPLICATIONS

### 1. Picton High School

Mental Health Counsellor

At the previous meeting (February 2021) the Committee agreed to continue to follow up with Picton High School regarding submitting an application to support a Mental Health Counsellor. As feedback from the School has not been received, the Committee moved to remove this from the agenda until such a time the School reached out again.

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- Promotional opportunities for the next IMC Community Newsletter were discussed. The Committee agreed the Douglas Park Terracing project should feature as part of a broader story about the upgrades to the Douglas Park Sportsground. AB suggested a quote from the Wollondilly Shire Mayor be included.
- Committee members also discussed the Life Education Project and the Appin Men's Shed as potential future promotion opportunities.

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## GENERAL BUSINESS

### Member Updates

- MD mentioned the Douglas Park Public School P&C had recently had a change in membership. There could be an opportunity to provide support to the School via the P&C.
- MS advised that a future application may be presented to the Committee from the Douglas Park 355 Committee for a cola over the terraced area at the Douglas Park Sportsground.
- DC advised the Committee that St James Anglican Church Menangle is interested in applying for financial assistance for AV equipment to stream church services to the community ongoing. DC sought clarity as to whether this type of activity fit within the CPP guidelines as 'applications cannot be considered for religious purposes'. The Committee discussed noting that the Church would likely need to show that the AV equipment had broader community use, such as during weddings and funerals and other events. AB noted the Church was successful in receiving funding for a playground on its grounds previously as this had broader community use, and reiterated South32 manages the guideline on not supporting religious purposes so as not to be seen siding with one religion over another. Committee members discussed the scope of the Committee and its desire to support applications from all sections of the community. The Committee sought to receive clarification from South32 on this matter..
- AB advised the Committee that SB has been working on a new application form to provide to community groups seeking financial assistance. The new form includes all current questions and a few extra questions regarding compliance. AB will provide the form to the Committee in the May 2021 meeting.

**Action: MD to provide AB a contact for the Douglas Park Public School P&C. AB to engage.**

**Action: AB to request clarification from South32 Business Integrity regarding the Committee's ability to support applications for activities of religious purpose.**

**Action: AB to supply Committee with the new community grant application form at the May 2021 meeting.**

### Meeting Dates 2021

- Thursday 13 May 2021
- Thursday 8 July 2021
- Thursday 9 September 2021
- Thursday 11 November 2021

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## ACTIONS

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	<p><b>Actions arising from the meeting:</b></p> <ol style="list-style-type: none"><li><b>1. AB to invite Inspector David Stimson of the Rural Fire Service to present on the application at the next meeting.</b></li><li><b>2. AB to seek additional funding detail from Life Education which includes funding for Cawdor Public School.</b></li><li><b>3. AS to complete the South32 compliance process for the Life Education Application and advise the applicant if successful.</b></li><li><b>4. AB to review the end of year celebration request and advise of plans at the appropriate time.</b></li><li><b>5. MD to provide AB a contact for the Douglas Park Public School P&amp;C. AB to engage.</b></li><li><b>6. AB to request clarification from South32 Business Integrity regarding the Committee's ability to support applications for activities of religious purpose.</b></li><li><b>7. AB to supply Committee with the new community grant application form at the May 2021 meeting.</b></li></ol>
<b>7</b>	<b>CLOSE OF MEETING</b>
	<p>Close of meeting at 7:15pm. Next Meeting: Thursday, 13 May 2021 commencing at 6:00pm. Location Menangle Rural Fire Service Station.</p>