

BOARD MINUTES

DENDROBIUM COMMUNITY ENHANCEMENT COMMITTEE

LOCATION:	Dendrobium Conference Room
DATE:	12 December, 2019. 7.06pm.
ATTENDEES:	Mike Archer, Independent Chairperson (MA) Amanda Blunt, Illawarra Coal Representative (ABI) Rachel Cameron, Illawarra Coal Representative (RC) Craig Hicks, Community Representative (CH) Franca Facci, Community Representative (FF) Emma Ivic, Community Representative (EI)
APOLOGIES:	Alex Beccari, Community Representative (AB) Darren Nicholls, Community Representative (DN) Tony Morris, Community Representative (TM)

1	WELCOME/APOLOGIES																																				
	MA opened the meeting at 7.06pm and noted apologies from AB, TM and DN.																																				
2	MINUTES AND ACCOUNTS REPORT																																				
	<p>Meeting minutes from the previous meeting held 17 October 2019 were accepted. Moved RC, seconded FF.</p> <p>The Financial Statement from Daley and Co for the period ending 30 November 2019 totaled \$495,440 of uncommitted funds. Moved FF.</p> <p>Outstanding payments were reviewed and it was determined that:</p> <table border="1" data-bbox="252 1234 1433 1861"> <thead> <tr> <th>Group</th> <th>Activity</th> <th>Remaining funds</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>UFARA</td> <td>Unanderra Homework Club 2014-17</td> <td>\$247</td> <td>Return to DCEP funds</td> </tr> <tr> <td>Mt Kembla Mining Heritage Inc</td> <td>Yesterday Stories Website</td> <td>\$3,344</td> <td>Return to DCEP funds</td> </tr> <tr> <td>Wollongong City Council</td> <td>Literacy and IT Literacy Programs</td> <td>\$653</td> <td>Return to DCEP funds</td> </tr> <tr> <td>Mt Kembla Public School</td> <td>A Day on the Lawn</td> <td>\$1,100</td> <td>AB to review agreement and follow up</td> </tr> <tr> <td>Mount Kembla Mining Heritage Inc</td> <td>Rental Assistance</td> <td>\$4,171</td> <td>Return to DCEP funds</td> </tr> <tr> <td>Darian Zam</td> <td>Coal Faces project</td> <td>\$2,711</td> <td>AB to review agreement and contact Darian</td> </tr> <tr> <td>UFARA</td> <td>Unanderra Community Festival 2017</td> <td>\$161</td> <td>Return to DCEP funds</td> </tr> <tr> <td>Keira Pony Club</td> <td>Lawn mower and sea container</td> <td>\$2,000</td> <td>AB to follow up with group</td> </tr> </tbody> </table>	Group	Activity	Remaining funds	Action	UFARA	Unanderra Homework Club 2014-17	\$247	Return to DCEP funds	Mt Kembla Mining Heritage Inc	Yesterday Stories Website	\$3,344	Return to DCEP funds	Wollongong City Council	Literacy and IT Literacy Programs	\$653	Return to DCEP funds	Mt Kembla Public School	A Day on the Lawn	\$1,100	AB to review agreement and follow up	Mount Kembla Mining Heritage Inc	Rental Assistance	\$4,171	Return to DCEP funds	Darian Zam	Coal Faces project	\$2,711	AB to review agreement and contact Darian	UFARA	Unanderra Community Festival 2017	\$161	Return to DCEP funds	Keira Pony Club	Lawn mower and sea container	\$2,000	AB to follow up with group
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	<ul style="list-style-type: none">• AB to review Mount Kembla Public School agreement and follow up with the school for payment if applicable.• AB to review Coal Faces Project agreement and contact Darian for payment if applicable• AB to follow up with Keira Pony Club on status of activities.• AB to seek the funds be returned to the DCEP available funds as per the table included in the minutes.
<i>3</i>	<i>CLOSE OF MEETING</i>
	Close of meeting at 7.20pm. Next meeting Thursday, 16 January 2020 commencing at 7.00pm.

MEETING MINUTES

DENDROBIUM COMMUNITY ENHANCEMENT COMMITTEE

LOCATION:	Dendrobium Conference Room
DATE:	12 December 2019, 7.20pm
ATTENDEES:	<p>Mike Archer, Independent Chairperson (MA) Amanda Blunt, Illawarra Coal Representative (ABI) Rachel Cameron, Illawarra Coal Representative (RC) Craig Hicks, Community Representative (CH) Franca Facci, Community Representative (FF) Emma Ivic, Community Representative (EI)</p>
APOLOGIES:	<p>Alex Beccari, Community Representative (AB) Tony Morris, Community Representative (TM) Darren Nicholls, Community Representative (DN)</p>
1	AGENDA
	<ul style="list-style-type: none"> • Welcome and Apologies • Acceptance of last meeting minutes (17 October 2019) • Review actions from previous meeting minutes • New Applications: <ul style="list-style-type: none"> - Kembla Heights Fishing Club - gazebo • Outstanding Applications: <ul style="list-style-type: none"> - Mount Kembla Memorial Pathway – Kembla Oval Toilets • Future projects: <ul style="list-style-type: none"> - Wollongong Council meeting progress • General Business: <ul style="list-style-type: none"> - Figtree Community Carols outcome - Proposed 2020 meeting dates: <ul style="list-style-type: none"> ▪ Thursday, 16 January ▪ Thursday, 26 March ▪ Thursday, 21 May ▪ Thursday, 16 July ▪ Thursday, 17 September ▪ Thursday, 19 November • Next Meeting: <ul style="list-style-type: none"> - Thursday 16 January 2020, commencing 7.00pm
2	WELCOME / APOLOGIES
	MA welcomed all attendees to the meeting. MA noted apologies received from AB, EI and DN.
3	PREVIOUS MINUTES
	Minutes from meeting held 17 October 2019 were approved. Moved RC; 2 nd FF.

	<p>Outstanding actions from the August meeting were discussed:</p> <ul style="list-style-type: none"> • MA and ABI advised Council the Committee and Share Pathway Group support the opening of the toilet dawn to dusk. • ABI advised Council is yet to provide a copy of its Weed Management Plan. As soon as it is provided ABI will share with the Committee for feedback over email. • ABI advised the application from the Mount Kembla Pathway Group was pending. • ABI requested the tour and final report of the Heritage Project in 2020 remain in actions. This is pencilled for the March or May meeting. • ABI advise there is no requirement to assist with moving the heritage collection to Port Kembla Battery. The collection is being moved to temporary storage at Unanderra to be out of the path of bushfires. • ABI noted the Figtree Community Carols donation was closed out over email. To be commented on later in the meeting. • CH advised there was no further contact with Councillors. • ABI shared the Appin Memorial concept with the Committee in the previous minutes. A request to reattach the concept and project report to these minutes. • RC advised dinner was proposed at the Mount Kembla Hotel. Given the low attendance rate the dinner will be planned for January. • ABI has provided an update to Chris Haley on projects under investigation.
4	NEW APPLICATIONS
	<p>New applications / proposals:</p> <ol style="list-style-type: none"> 1. <u>Kembla Heights Fishing Club – purchase of gazebo</u> Application from Kembla Heights Fishing Club for \$2,000 (inc GST) was presented. The group is seeking support to purchase a pop-up gazebo that it can use when fishing at various locations on the coast, and put up at its monthly meetings held at the Kembla Heights Bowling Club. In return for support the DCEP logo would be placed on the canopy of the gazebo. The Committee supported the request in principle, but requests further confirmation on the storage location and if it is available for use by other community groups. <p>Action: ABI to request further detail on storage and availability of the gazebo to other community groups</p> <p>Action: ABI to advise the Committee of the outcome by email.</p>
5	OUTSTANDING APPLICATIONS
	<p>Outstanding applications:</p> <ol style="list-style-type: none"> 1. <u>Mount Kembla Memorial Pathway – Mount Kembla Oval Toilets</u> ABI advised the application is underway. It will be presented at a later date.
6	FUTURE PROJECTS
	<p><u>Wollongong City Council meeting progress</u></p> <ul style="list-style-type: none"> • MA and ABI attended the third meeting with Council representatives earlier in the day. • The meeting was positive, and project will come to fruition in FY 2020-2021. • The Committee reviewed the minutes (attached) from the meeting and suggested the following: <ul style="list-style-type: none"> – FF be involved in the Ryan Park user discussion – Lighting or reflectors to be considered for the Cordeaux Road to Avon Parade stairway. <p>Action: ABI to share FF details with Council.</p> <p>Action: ABI and MA to advise Council lighting or reflectors should be considered for the Cordeaux Road to Avon Parade stairway.</p>

7	GENERAL BUSINESS
	<p><u>Figtree Community Carols</u></p> <ul style="list-style-type: none"> • ABI advised the vote via email to provide the Figtree Community Carols with \$17,500 (ex GST) was for the donation. This has been finalised with the community group. • The event is this Saturday. <p><u>Mount Kembla memorial</u></p> <ul style="list-style-type: none"> • The Committee supported the idea of a Memorial in principle and suggested the memorial should link or be similar to the Pathway Memorial. • The Committee would like to understand the steps taken to complete the Appin Memorial so it can progress. <p>Action: ABI to share concept and report for Appin Memorial with the Committee.</p> <p><u>Meeting dates for 2020</u></p> <ul style="list-style-type: none"> • Meeting dates were agreed with the Committee: <ul style="list-style-type: none"> - Thursday, 16 January - Thursday, 26 March - Thursday, 21 May - Thursday, 16 July - Thursday, 17 September - Thursday, 19 November <p><u>Other</u></p> <ul style="list-style-type: none"> • FF raised the opportunity to start developing a plan at the January meeting. ABI noted Illawarra Metallurgical Coal is finalising its Community Investment plan and this could be presented to the Committee. This was agreed. <p>Action: ABI to invite Shane Boladeras to present on the Community Investment Plan in January.</p>
9	ACTIONS
	<ul style="list-style-type: none"> • ABI to request further detail on storage and availability of the gazebo to other community groups. ABI to advise the Committee of the outcome by email. • AB to work with Mount Kembla Shared Pathway Group to lodge funding application to increase the opening hours of the Mount Kembla Oval toilet facilities. • ABI to arrange tour and final report of the Heritage Project in 2020. • ABI to share FF details with Council. • ABI and MA to advise Council lighting or reflectors should be considered for the Cordeaux Road to Avon Parade stairway. • CH to report back on progress in engagement with Councillors as appropriate. • ABI to share concept and report for the Appin Memorial with the Committee. • ABI to invite Shane Boladeras to present on the Community Investment Plan at the January meeting. • ABI to provide feedback to Chris Haley on progress of local projects.
10	CLOSE OF MEETING
	<p>Close of meeting at 8.00pm.</p> <p>Next Meeting: Thursday 16 January 2020, commencing 7.00pm</p>