

BOARD MINUTES

DENDROBIUM COMMUNITY ENHANCEMENT COMMITTEE

LOCATION:	Skype / Teleconference Call
DATE:	16 September 2020. 6.00pm.
ATTENDEES:	Mike Archer, Independent Chairperson (MA) Amanda Blunt, Illawarra Metallurgical Coal Representative (ABI) Alexandra Szalla, Illawarra Metallurgical Coal Representative (AS) Shane Boladeras, Illawarra Metallurgical Coal Representative (SB) Craig Hicks, Community Representative (CH) Franca Facci, Community Representative (FF)
APOLOGIES:	Tony Morris, Community Representative (TM) Emma Ivic, Community Representative (EI) Alex Beccari, Community Representative (AB) Darren Nicholls, Community Representative (DN)

1	WELCOME/APOLOGIES
	MA opened the meeting at 6.10pm and noted apologies from TM, EI, AB and DN.
2	MINUTES AND ACCOUNTS REPORT
	Meeting minutes from the previous meeting held 16 July 2020 were accepted. Moved FF, seconded CH. The Financial Statement from Daley for the period ending 31 August 2020 totaled \$551,200 of uncommitted funds. ABI noted the FY2020 payment was \$158,791.58 which would be deposited in September 2020. During the July meeting the Board discussed the Keira Pony Club remaining unspent funds. ABI moved the Keira Pony Club be contacted for an update. The Board agreed. Action: ABI still to request an update from Keira Pony Club regarding the funding for a Lawn Mower and Sea Container.
3	GENERAL BUSINESS
	No General Business discussed.
3	ACTIONS
	<ul style="list-style-type: none"> ABI still to request an update from Keira Pony Club regarding the funding for a Lawn Mower and Sea Container.
4	CLOSE OF MEETING
	Close of meeting at 6.20pm. Next meeting Wednesday, 18 November 2020 commencing at 6.00pm.

MEETING MINUTES

DENDROBIUM COMMUNITY ENHANCEMENT COMMITTEE

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DATE:	16 September 2020, 6.20pm
ATTENDEES:	<p>Mike Archer, Independent Chairperson (MA) Amanda Blunt, Illawarra Metallurgical Coal Representative (ABI) Alexandra Szalla, Illawarra Metallurgical Coal Representative (AS) Shane Boladeras, Illawarra Coal Metallurgical Representative (SB) Franca Facci, Community Representative (FF) Craig Hicks, Community Representative (CH) James Flinn, Wollongong City Council Representative (JF) Lucielle Power, Wollongong City Council Representative (LP) Greg Doyle, Wollongong City Council Representative (GD)</p>
APOLOGIES:	<p>Tony Morris, Community Representative (TM) Emma Ivic, Community Representative (EI) Alex Beccari, Community Representative (AB) Darren Nicholls, Community Representative (DN)</p>

1	AGENDA
	<ul style="list-style-type: none"> • Welcome and Apologies • Guest presentation and discussion – Ryan Park Playground options • Acceptance of last meeting minutes (July 2020) • Review actions from previous meeting minutes • New Applications: <ul style="list-style-type: none"> ○ Mount Kembla Pathway – water bubbler • Ongoing Applications: <ul style="list-style-type: none"> ○ None • Approved Applications update: <ul style="list-style-type: none"> ○ Coal Faces Project ○ Mount Kembla Public School Library Refurbishment ○ Mount Kembla Pathway Maintenance • Future projects: <ul style="list-style-type: none"> ○ Wollongong Council meeting progress • General Business: <ul style="list-style-type: none"> ○ Proposed 2020 meeting dates: <ul style="list-style-type: none"> ▪ Wednesday, 18 November • Next Meeting: <ul style="list-style-type: none"> ○ Wednesday, 18 November commencing 6.00pm

2	<i>WELCOME / APOLOGIES</i>
	MA welcomed all attendees to the meeting. MA noted apologies received from TM, EI, AB and DN.
3	<i>RYAN PARK PRESENTATION – WOLLONGONG CITY COUNCIL</i>
	<p>1. <u>Update from Greg Doyle</u></p> <ul style="list-style-type: none"> • GD was approached by ABI and MA regarding the opportunity to better partner with WCC on community projects. As a result of the approach, GD and WCC Executives met with ABI and MA in August. • GD noted the meeting presented a great opportunity for the relatively new executive team at WCC to understand the Committee and the significant role it plays in the local community. • GD mentioned it was also an appropriate time to review the connection between DCEP and WCC and the executive team will be considering appropriate representatives from WCC to connect with the Committee. • GD was positive about the partnership moving forward and will attend the planned meeting in October between DCEP and WCC. • FF noted a better relationship with WCC would benefit the community. FF was keen to see improvements to the health and wellbeing of the community and was interested in developing plans that were more visible in the community. FF mentioned it was a positive connection made between the DCEP and WCC and was looking forward to working together. <p>2. <u>Ryan Park presentation from James Flinn</u></p> <ul style="list-style-type: none"> • JF from WCC presented five options for the Ryan Park Playground. The options were from three companies, two being local, as per Attachment 1. • JF discussed recommendations from EI to include a bike track for toddlers' equipment for older children and appropriate seating for parents and carers. • Of the three companies presented, Moduplay and CRS were two local manufacturers, and it was suggested going with a local company would be preferred. The Committee discussed all five options and considered the age groups each plan targeted. • JF noted that all the options were for roughly the same cost of \$149K. JF noted WCC has committed \$70K to the playgrounds and would be requesting the remaining \$79K from the DCEP. WCC would consider other components to be included in the park, such as pathways to the courts and bubblers, however these would be outside the playground scope and the additional cost would need to be covered by the DCEP. • FF questioned if there was a plan for shading for the area. JF noted native mature trees (2m) could be planted around the perimeter which would throw shade in time over the playground. WCC keeps away from shade structures as these don't throw much shade and need good height to be effective. • Committee will need to review playground options outside of the meeting and provide feedback to ABI within the fortnight. ABI would provide preferred option to JF to progress by 9 October. <p>Action: Committee members to review Attachment 1 and provide feedback on the Ryan Park Playground options to ABI to share with JF.</p>
4	<i>PREVIOUS MEETING MINUTES</i>
	Minutes from meeting held 16 July 2020 were approved. Moved FF; 2nd CH.
5	<i>NEW APPLICATIONS</i>
	<p>New applications:</p> <p>1. <u>Mount Kembla Pathway Group – Mount Kembla Water Bubbler</u></p> <p>An application was presented from the Mount Kembla Pathway Group for \$11,480 for a water bubbler to be installed at the Stones Road Memorial section of the pathway for the use of the public. The bubbler is donated by WCC and includes a pet drinking tap. Funds</p>

	<p>from the DCEP will cover the installation cost by a WCC preferred plumber. The bubbler ongoing maintenance and water costs will be covered by WCC. DCEP members present supported however there was not a quorum to determine a final outcome. ABI will contact committee members to obtain their vote via email.</p> <p>Action: ABI to share the Mount Kembla Pathway Group application for voting by email so it can be progressed prior to the next meeting.</p>
6	<i>APPROVED APPLICATIONS - UPDATE</i>
	<p>1. <u>Coal Faces Project</u></p> <p>ABI provided an update on the Coal Faces Project. There was a delay on the project due to COVID-19. The books have now been provided to all the schools and the project can be closed out. ABI moved to return any unspent funds to the trust. The committee members present agreed.</p> <p>Action: ABI to move any unspent funds from Coal Faces Project to the uncommitted and available funds.</p> <p>2. <u>Mount Kembla Public School Library Refurbishment</u></p> <p>ABI provided an update on the library refurbishment for Mount Kembla Public School. The upgrade was slowed due to COVID-19 regarding suppliers providing equipment that was part of the refurbishment. ABI will share any photographs of the upgrade when they become available.</p> <p>Action: ABI to share photographs of the Mount Kembla Public School library refurbishment with the Committee when they are available.</p> <p>3. <u>Mount Kembla Pathway Maintenance</u></p> <p>ABI provided an update on the regular maintenance completed by the Mount Kembla Pathway Group. There were discussions within the Group that they were dissatisfied with the previous contractor conducting the maintenance, and they have worked with Wollongong City Council to establish an arrangement with a preferred contractor. The second-year payment of the three-year agreement has been processed.</p>
7	<i>FUTURE PROJECTS</i>
	<p>1. <u>Wollongong City Council (WCC) meeting progress</u></p> <p>MA discussed the continual meetings with WCC. FF questioned the types of projects that were discussed in the last meeting with WCC. MA mentioned the Unanderra Pool project was briefly mentioned, however the meeting was more focussed towards building a positive and effective relationship between the DCEP and WCC. The DCEP restrictions were also discussed such as the investment footprint and limitations set by the Terms of Reference. ABI commented that the meeting did not discuss specific projects, however the WCC representatives were provided with previous meeting minutes which had all previously discussed projects that had been presented.</p>
8	<i>GENERAL BUSINESS</i>
	<p><u>Meeting dates for 2020</u></p> <ul style="list-style-type: none"> • Meeting dates were agreed with the Committee: <ul style="list-style-type: none"> - Wednesday, 18 November
9	<i>ACTIONS</i>

	<ul style="list-style-type: none"> • Committee members to review Attachment 1 and provide feedback on the Ryan Park Playground options to ABI to share with JF. ABI to share the Mount Kembla Pathway Group application for voting by email so it can be progressed prior to the next meeting. ABI to move any unspent funds from Coal Faces Project to the uncommitted and available funds. . • ABI to share photographs of the Mount Kembla Public School library refurbishment with the Committee when they are available. • AB to work on an application for restoration to Cate Stephenson memorial and signage at Windy Gully Cemetery.
10	<i>CLOSE OF MEETING</i>
	<p>Close of meeting at 6.55pm.</p> <p>Next Meeting: Wednesday 18 November 2020, commencing 6.00pm</p>